

*Walwa Taluka Education Society's*  
**YASHWANTRAO CHAVAN ARTS AND  
COMMERCE COLLEGE, URUN ISLAMPUR**

*Tal. Walwa, Dist. Sangli,  
Maharashtra*

**INTERNAL QUALITY ASSUARANCE CELL  
(IQAC)**

**PROCEEDING : 2017-18**

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*Mr. B. S. Kale*  
*Chairman – IQAC*

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*Dr. Sachin Hudale*  
*Coordinator – IQAC*

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## **OUR MISSION**

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1. Education for the welfare and betterment of the mass
2. The overall personality development of the students.

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## **OUR GOALS**

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1. To impart liberal and efficient education to the residents of Walwa Taluka and nearby areas in general.
2. To attain and inculcate discipline in terms of regularity, sincerity and punctuality amongst the students.
3. To aim at overall personality development of the student through extracurricular activities.
4. To organize various extension activities in addition to N. S. S. for cultivation of values like national integration, patriotism, equality, humanism, socialism, secularism and peace.
5. To provide efficient mechanism for self-appraisal and performance appraisal of the teachers.
6. To promote literary activities in the college.
7. To encourage students to participate in extra-curricular activities.
8. To organize lectures of eminent personalities in the various fields.
9. To attain community and social development through infrastructural facilities of the institution.

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## **IQAC COMPOSITION : 2017-2018**

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In pursuance of the National Action Plan of the NAAC for performance, evaluation, assessment and accreditation and quality up gradation of higher education, Yashwantrao Chavan Arts and Commerce College has established Internal Quality Assurance Cell, as a post- accreditation quality substance measure. The members of the cell are:

1	Mr. B. S. Kale	:	Chairperson (I/C. Principal)
2	Adv. Dhairyashil Patil	:	Management Representative
3	Dr. S. P. Hudale	:	Member Coordinator
4	Dr. A. G. Jadhav	:	Teacher Representative
5	Dr. A. M. Jadhav	:	Teacher Representative
6	Dr. H. A. Narayankar	:	Teacher Representative
7	Dr. A. R. Shinde	:	Teacher Representative
8	Dr. G. K. Kirdat	:	Teacher Representative
9	Mr. S. R. Mane	:	Teacher Representative
10	Mr. A. P. Chandekar	:	Teacher Representative
11	Adv. D. H. Patil	:	Alumni Nominee
12	Mr. S. R. Rathi	:	Nominee from Local Society
13	Mr. P. P. Thorat	:	Nominee from Local Society
14	Mr. A. R. Patil	:	Nominee from Industry
15	Mr. S. A. Mali	:	Administrative Staff
16	Vacant	:	Students' Nominee

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## **ACTION PLAN**

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Yashwantrao Chavan Arts and Commerce College is established in order to pursuit of its motto “Bahujan Hitay... Bahujan Sukhay” (for the good of many, for the prosperity of many). The students seeking education in our college are from rural area especially from socially and economically backward classes. We encourage students to participate in co-curricular and extra curricular activities and create confidence in them. We have constituted several Committees and Associations for the all round personality development of the students.

The proposed action plan for 2017-2018 is :

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### **PLAN OF ACTION**

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1. Organization of Seminars and Conferences
2. To Motivate students to participate in Avishkar and Indradhanushya competition
3. To motivate faculty to publish research papers in national & international journals
4. Organization of workshops and lectures of eminent personalities
5. To motivate faculty to undertake Minor or Major Research Projects
6. Organized a Seminar of Revised Pattern of NAAC for third Cycle
7. Continuation of Career Oriented Courses in English, F-Banking and Human Rights Education

*Walwa Taluka Education Society's*  
**Yashwantrao Chavan Arts and Commerce College,  
Internal Quality Assurance Cell  
(IQAC)**

**NOTICE - 01**

**To,**

**IQAC Members,**

The **First Meeting** of the Internal Quality Assurance Cell (IQAC) of Yashwantrao Chavan Arts and Commerce College, Urun-Islampur, will be held on **8<sup>th</sup> July 2017**, to discuss action plan of the academic year 2017-18. All the members of IQAC are requested to attend the meeting. The Agenda is attached.

**The Agenda of the Meeting**

- 1.01 Confirmation of the minutes of the previous meeting
- 1.02 Discussion and Implementation of Action Plan of 2017-18
- 1.03 Review of examinations held in the previous year
- 1.04 Organization of Seminars and Workshops
- 1.05 Organization of various Co-curricular, Extension and Collaborative Activities
- 1.06 Participation of the students in Research Activities like AVISHKAR
- 1.07 Any other business with the permission of the chairperson

**Place : IQAC Room**

**Date : 8<sup>th</sup> July 2017**

**Time : 11.00 a.m.**

  
**Dr. Sachin Hudale**  
**Coordinator**  
**IQAC**

### **Minutes of the IQAC Meeting**

Minutes of the **First Meeting** of the Internal Quality Assurance Cell (IQAC) held on **8<sup>th</sup> July 2017** in IQAC Room to discuss the various issues concerned to the development of the institution. The following members were present for the meeting:

1.	Mr. B. S. Kale	Chairperson (Principal)
2.	Adv. Dhairyashil Patil	Management Representative
3.	Dr. S. P. Hudale	Member Coordinator
4.	Dr. A. G. Jadhav	Teacher Representative
5.	Dr. A. M. Jadhav	Teacher Representative
6.	Dr. H. A. Narayankar	Teacher Representative
7.	Dr. A. R. Shinde	Teacher Representative
8.	Dr. G. K. Kirdat	Teacher Representative
9.	Mr. S. R. Mane	Teacher Representative
10.	Mr. A. P. Chandekar	Teacher Representative
11.	Advt. D. H. Patil	Alumni Nominee
12.	Mr. S. R. Rathi	Nominee from Local Society
13.	Mr. P. P. Thorat	Nominee from Local Society
14.	Mr. A. R. Patil	Nominee from Industry
15.	Mr. S. A. Mali	Administrative Staff
16.	Vacant	Students' Nominee

1.01 The minutes of the previous meeting were read out by the coordinator of IQAC and the same were confirmed by all the members

1.02 Discussion and Implementation of Action Plan of 2017-18

**Resolution:**

Action Plan of 2017-18 was discussed in the meeting and it was resolved to implement the action plan throughout the year for the development of the institution.

Proposed By: Dr. S. P. Hudale

Seconded By: Mr. P. P. Thorat

1.03 Review of examinations held in the previous year

**Resolution:**

The Review of the previous year examinations taken by the Examination Committee was discussed in the meeting and it was resolved to take feedback of Examination Results from the students for quality enhancement in the examination.

Proposed By: Dr. G. K. Kirdat

Seconded By: Dr. A. R. Shinde

1.04 Organization of Seminars and Workshops

**Resolution:**

Organization of Seminars and Workshops was discussed in the meeting and it was resolved to organize Workshops on Curricular and co-curricular activities under Lead College Activity

Proposed By: Dr. A. M. Jadhav

Seconded By: Mr. S. A. Mali

1.06 Organization of various Co-curricular, Extension and Collaborative Activities

**Resolution:**

Organization of various Co-curricular, Extension and Collaborative Activities was discussed in the meeting and it was resolved to organize various co-curricular, and Collaborative Activities for the all-round personality development of the students throughout the academic year.

Proposed By: Dr. A. G. Jadhav

Seconded By: Mr. A. P. Chandekar

1.07 Participation of the students in Research Activities like AVISHKAR

**Resolution:**


It was resolved that students should be encouraged to participate in Research Activities like AVISHKAR organized by Shivaji University, Kolhapur

Proposed By: Dr. A. R. Shinde

Seconded By: Mr. P. P. Thorat

1.08. As there was no any business the meeting ended with the vote of thanks

  
**Dr. Sachin Hudale**  
Coordinator  
IQAC

  
**Mr. B. S. Kale**  
Principal  
and Chairman IQAC

**Action Taken Report (ATR) of the first meeting held on 8<sup>th</sup> July, 2017**

<b>Agenda of the First Meeting</b>	<b>Action Taken</b>
Annual Planning of IQAC towards Quality Enhancement	Annual Planning was prepared by IQAC and in order to implement the planning, the academic calendar was prepared. All the faculty members strictly implemented the academic calendar for the effective implementation of Annual Planning throughout the year. The supportive curricular and co-curricular activities like seminars, project work, group discussion, home assignments, industrial visits, study tours, literary association activities, cultural activities, sport facilities, library, audiovisual aids, use of ICT and Guest Lectures are towards Quality Enhancement of the institution.
Review of examinations held in the previous year	<p>The Review of examinations held in the previous year was analyzed and evaluated the teaching- learning processes.</p> <p>The Action Taken on the Review:</p> <ul style="list-style-type: none"><li>▪ Provided required support to slow learners</li><li>▪ Felicitation advanced learners with mementos &amp; prizes</li><li>▪ Interaction with students and parents for better results</li><li>▪ Feedback is taken from the students, parents, alumni</li></ul>
Organization of Seminars and Workshops	<p><b>Seminars /Workshops organized during the academic year:</b></p> <ul style="list-style-type: none"><li>▪ One Day Workshop on “Industrial Development and Business Management” on 22nd July 2017</li><li>▪ One Day Seminar on “Personality Development” on 5th Jan., 2017</li><li>▪ One Day Seminar on “Carrier Guidance” on 10th January, 2017</li><li>▪ One Day Workshop on “Goods and Service Tax (GST)” on 18th January, 2018</li><li>▪ One Day workshop on “Project Report Writing Skills” on 31st January, 2018</li><li>▪ One Day Seminar on “Consumer Day and Consumer Rights” on 10th February, 2017</li><li>▪ One Day Seminar on “Marathi Rajbhasha Din” on 27th Feb., 2018</li><li>▪ Organized one day University Level Workshop with collaboration of SUCOMATA on “Contemporary Relevance of Commerce and Management Education” on 11 March 2018</li></ul>



<p>Organization of various Co-curricular, Extension and Collaborative Activities</p>	<p><b>Co-curricular, Extension and Collaborative Activities organized during the academic year:</b></p> <ul style="list-style-type: none"><li>▪ Workshop on Personality Development</li><li>▪ Workshop on Industrial Development and Business Management</li><li>▪ Seminar on Carrier Guidance</li><li>▪ Workshop on Goods and Service Tax</li><li>▪ Workshop on Project Report Writing Skill</li><li>▪ Seminar on Consumer Day and Consumer Rights</li><li>▪ Workshop on Revised Pattern of NAAC</li><li>▪ Celebrating Marathi Rajbhasha Din</li><li>▪ Tree Plantation</li><li>▪ AIDS Awareness Rally</li><li>▪ Celebration International Yoga Day</li><li>▪ Celebration Constitution Day</li><li>▪ Voter's Awareness Campaign</li><li>▪ Celebration of Maharashtra Day</li><li>▪ Blood Donation Camp</li></ul>
<p>Participation of the students in Research Activities like AVISHKAR</p>	<p>The college students participated in <i>AVISHKAR</i>, a research Competition, organized by Shivaji University, Kolhapur</p>



**Dr. Sachin Hudale**  
Coordinator  
IQAC



**Mr. B. S. Kale**  
Principal  
and Chairman IQAC

**Walwa Taluka Education Society's  
Yashwantrao Chavan Arts and Commerce College,  
Internal Quality Assurance Cell  
(IQAC)**

**NOTICE - 02**

**To,**

**IQAC Members,**

The **Second Meeting** of the Internal Quality Assurance Cell (**IQAC**) will be held on **9<sup>th</sup> January 2018** in IQAC Room. All the members of IQAC are requested to attend the meeting. The Agenda is attached.

**The Agenda of the Meeting**

- 2.01 Confirmation of the minutes of the previous meeting
- 2.02 Enrichment of Departmental Libraries
- 2.03 Development of the Research Culture in the Institution
- 2.04 Felicitation of the faculty and students
- 2.05 Organization of Workshop on Sexual Harassment
- 2.06 Organization of Gender Equity programmes
- 2.07 Any other business with the permission of the chairperson

**Place: IQAC Room**

**Date: 9<sup>th</sup> January 2018**

**Time: 11.00 a.m.**

  
**Dr. Sachin Hudale**  
**Coordinator**  
**IQAC**

### **Minutes of the Second Meeting of IQAC**

Minutes of the **Second Meeting** of the Internal Quality Assurance Cell (**IQAC**) held on held on **9<sup>th</sup> January 2018**, in IQAC Room to discuss the various issues concerned to the development of the institution. The following members were present for the meeting:

1.	Mr. B. S. Kale	Chairperson
2.	Adv. Dhairyashil Patil	Management Representative
3.	Dr. S. P. Hudale	Member Coordinator
4.	Dr. A. G. Jadhav	Teacher Representative
5.	Dr. A. M. Jadhav	Teacher Representative
6.	Dr. H. A. Narayankar	Teacher Representative
7.	Dr. A. R. Shinde	Teacher Representative
8.	Dr. G. K. Kirdat	Teacher Representative
9.	Mr. S. R. Mane	Teacher Representative
10.	Mr. A. P. Chandekar	Teacher Representative
11.	Advt. D. H. Patil	Alumni Nominee
12.	Mr. S. R. Rathi	Nominee from Local Society
13.	Mr. P. P. Thorat	Nominee from Local Society
14.	Mr. A. R. Patil	Nominee from Industry
15.	Mr. S. A. Mali	Administrative Staff
16.	Vacant	Students' Nominee

2.01 The minutes of the previous meeting were read out by the coordinator of IQAC and the same were confirmed by all the members

2.02 Computer/ Internet Access Training to Teachers and Students

**Resolution:**

The issue of the Computer/ Internet Access Training to Teachers and Students was discussed in the meeting and it was resolved to provide free Computer/ Internet Access Training to the students and the staff.

Proposed By: Mr. P. P. Thorat

Seconded By: Dr. A. M. Jadhav

2.03 Development of the Research Culture in the Institution

**Resolution:**

It was resolved to encourage the Faculty to present research papers in national & international seminars, conferences, and workshops as well as publish their research

articles in referred national and International journals to strengthen the research culture in the institution

Proposed By: Mr. S. A. Mali

Seconded By: Dr. S. P. Hudale

2.04 Felicitation of the faculty and students

**Resolution:**

It was resolved to felicitate the students and faculty for their achievement and contribution in academic and extracurricular activities with bouquet, mementoes and cash prizes.

Proposed By: Dr. S. P. Hudale

Seconded By: Dr. G. K. Kirdat

2.05 Contribution to Environmental Awareness / Protection

**Resolution:**

It was resolved to organize lectures, rallies, Campaign, etc. for the Contribution to Environmental Awareness / Protection amongst the stakeholders.

Proposed By: Dr. S. P. Hudale

Seconded By: Mr. A. P. Chandekar

2.06 As there was no any business the meeting ended with the vote of thanks



**Dr. Sachin Hudale**  
Coordinator  
IQAC




**Mr. B. S. Jadhav**  
Principal  
and Chairman IQAC

**Action Taken Report (ATR) of the second meeting held on 9<sup>th</sup> January 2018**

<b>Agenda of the First Meeting</b>	<b>Action Taken</b>
Computer/ Internet Access Training to Teachers and Students	<p><b>The Following Action Was Taken For Computer, Internet Access, Training To Teachers And Students:</b></p> <ul style="list-style-type: none"><li>• Free Internet access is provided to the students &amp; staff</li><li>• Required computer training is given to the students and staff through BCA Department</li><li>• The computer and language labs are made available to the students</li><li>• IQAC and the management encouraged the students to take benefit of the computer facility made available to them</li></ul>
Development of the Research Culture in the Institution	<p>Motivated faculty to publish their research articles in referred national and International journals to strengthen the research culture in the institution</p> <ul style="list-style-type: none"><li>• 25 research articles published in the referred journals/books having ISSN/ISBN numbers by the faculty members</li><li>• 10 research papers have been presented in national and international seminars and conferences</li><li>• 37 seminar/ conferences were attended by our teachers during the year</li><li>• the students participated in Avishkar competition</li><li>• 04 Minor Research Project were sanctioned to our faculty members</li></ul>
Felicitation of the faculty and students	<p>Felicitated the students and faculty for their achievement and contribution in academic research and extracurricular activities with bouquet, mementoes and cash prizes.</p>
Contribution to Environmental Awareness / Protection	<p>The activities organized for Contribution to Environmental Awareness / Protection:</p> <ul style="list-style-type: none"><li>• Sahyadri Environment Club</li><li>• Lectures of eminent personalities in the field of environment</li><li>• Celebration of World Environment Day</li><li>• Rallies on Environmental Issues</li><li>• Tree plantation</li><li>• No Plastic Campaign</li><li>• No vehicle day</li></ul>

  
**Dr. Sachin Hudale**  
Coordinator  
IQAC

  
**Mr. B. S. Kale**  
Principal  
and Chairman IQAC

*Walwa Taluka Education Society's*  
**Yashwantrao Chavan Arts and Commerce College,  
Internal Quality Assurance Cell  
(IQAC)**

**NOTICE - 03**

**To,**

**IQAC Members,**

The **Third Meeting** of the Internal Quality Assurance Cell (IQAC) will be held on **18<sup>th</sup> April 2018** in IQAC Room. All the members of IQAC are requested to attend the meeting. The Agenda is attached.

**The Agenda of the Meeting**

- 3.01 Confirmation of the minutes of the previous meeting
- 3.02 Organization of Campus interview through placement cell
- 3.03 Review of the Action Plan
- 3.04 Preparation of the IQAC Report
- 3.05 Discussion on the Admission Policy for the next academic year
- 3.06 Organization of Parent and Alumni Meet
- 3.07 Any other business with the permission of the chairperson

**Place: IQAC Room**

**Date: 18<sup>th</sup> April, 2018**

**Time: 11.00 a.m.**

  
**Dr. Sachin Hudale**  
**Coordinator**  
**IQAC**

### **Minutes of the IQAC Meeting**

Minutes of the **Third Meeting** of the Internal Quality Assurance Cell (IQAC) will be held on 18<sup>th</sup> April 2018 in IQAC Room to discuss the various issues concerned to the development of the institution. The following members were present for the meeting:

1.	Mr. B. S. Kale	Chairperson (I/C. Principal)
2.	Adv. Dhairyashil Patil	Management Representative
3.	Dr. S. P. Hudale	Member Coordinator
4.	Dr. A. G. Jadhav	Teacher Representative
5.	Dr. A. M. Jadhav	Teacher Representative
6.	Dr. H. A. Narayankar	Teacher Representative
7.	Dr. A. R. Shinde	Teacher Representative
8.	Dr. G. K. Kirdat	Teacher Representative
9.	Mr. S. R. Mane	Teacher Representative
10.	Mr. A. P. Chandekar	Teacher Representative
11.	Adv. D. H. Patil	Alumni Nominee
12.	Mr. S. R. Rathi	Nominee from Local Society
13.	Mr. P. P. Thorat	Nominee from Local Society
14.	Mr. A. R. Patil	Nominee from Industry
15.	Mr. S. A. Mali	Administrative Staff
16.	Vacant	Students' Nominee

3.01 The minutes of the previous meeting were read out by the coordinator of IQAC and the same confirmed by all the members

3.02 Organization of Campus interview through placement cell

**Resolution:**

After the detailed discussion on the Organization of Campus interview it was resolved to organize the Campus interview for the final year students through placement cell.

Proposed By: Dr. A. M. Jadhav

Seconded By: Dr. A. R. Shinde

3.03 Review of the Action Plan

**Resolution:**

The action plan of the academic year 2017-2018 was discussed and reviewed in detail in the meeting and it was resolved to prepare the same taking into account the suggestions of the stakeholders for the next academic year.

Proposed By: Dr. S. P. Hudale

Seconded By: Mr. P. P. Thorat

3.04 Preparation of the AQAR Report

**Resolution:**

It was resolved to prepare AQAR of the current academic year with the support documents of different Committees and Department and submit the same to NAAC in time.

Proposed By: Dr. A. R. Shinde

Seconded By: Mr. A. P. Chandekar

3.05 Discussion on the Admission Policy

**Resolution:**

Admission committee for the next academic year was finalized and it was resolved that Admission of the students to all the programmes should be done through the counselling process and merit following the norms of the university and the State Government.

Proposed By: Advt. D. H. Patil

Seconded By: Mr. S. A. Mali

3.06 Organization of Parent and Alumni Meet

**Resolution:**

It was resolved that both Parent and Alumni Meet to be organized to get feedback on the teaching-learning process, best practices and the overall development of the institution.

Proposed By: Dr. G. K. Kirdat

Seconded By: Mr. P. P. Thorat

3.07 As there was no any business the meeting ended with the vote of thanks



**Dr. Sachin Hudale**  
Coordinator  
IQAC





**Mr. B. S. Kale**  
Principal  
and Chairman IQAC



**Action Taken Report (ATR) of the Third Meeting held on 18<sup>th</sup> April 2018**

<b>Agenda of the Third Meeting</b>	<b>Action Taken</b>
Organization of Campus interview through placement cell	Campus interview was organized for the final year students of B.A., B. Com., BBA, BCA through placement cell
Review of the action Plan	The approved action plan of 2017-2018 has been reviewed and with the help of the suggestions of the stakeholders the action plan for the next academic year was prepared. The major focus of the review was on: <ul style="list-style-type: none"><li>• Introduction of post graduate programme in Commerce (M. Com.)</li><li>• Introduction of B. Sc. Programme</li><li>• Organization of Seminars and Conferences</li><li>• Development of the Research Culture in the Institution</li><li>• Organization of workshops and lectures of eminent personalities</li><li>• Organization of Parent and Alumni Meet</li><li>• Organization of various Co- Curricular, Extension and Collaborative Activities</li><li>• To enrich departmental libraries</li><li>• Organization of Campus interview for Placement</li></ul>
Preparation of the AQAR Report	All the faculty members submitted the reports of their respective department/ committee to IQAC and with the help of these reports the AQAR was prepared and as per the guidelines of NAAC it will be submitted to NAAC in the due course of time.
Discussion on the Admission Policy for the next academic year	The admission committee was formed for the scrutiny and counseling of the students and it was decided to follow the rules and regulations of the university and the State Government for the admission policy for the next academic year.
Organization of Parent and Alumni Meet	Both Parent and Alumni Meet were organized. Besides the feedback on the teaching-learning process, best practices the alumnus provided financial support through cash prizes to the students for their achievements in sports and academic activities.

  
**Dr. Sachin Hudale**  
Coordinator  
IQAC

  
**Mr. B. S. Kale**  
Principal  
and Chairman IQAC